

SENATE SECRETARIAT

No. 10(2)/2018-19(F&A)

Islamabad, the 19th October, 2020

NOTICE

20th meeting of the Executive Committee of the Senate Secretariat Employees Welfare Fund under the Chairmanship of Chairman Senate has been scheduled on **20th October, 2020**, at **11:00 a.m.** in Committee Room No. **3**, Parliament House, Islamabad.

2. The Agenda before the Committee would be as under: -

Item Serial	Page No.	Items Description
Item No. 1	1-4	Confirmation/approval of the Minutes of 19 th meeting of the Executive Committee of the Senate Secretariat Employees Welfare Fund (SSEWF) which was held on 7 th November, 2019.
Item No. 2	5-7	Compliance Report of the 19 th meeting of the Executive Committee of the Senate Secretariat Employees Welfare Fund held on 7 th November, 2019.
Item No. 3	8-9	Confirmation/approval of the financial assistance amounting to Rs.3,100,000/- sanctioned to forty nine (49) employees by the Honorable Chairman Senate on emergent basis on death of family members in anticipation of the approval of the Executive Committee.
Item No. 4	10	Consideration of eleven (11) applications on account of self-marriage of the employee amounting to Rs. 550,000/-.
Item No. 5	11	Consideration of twenty one (21) applications on account of marriage of sons/daughters amounting to Rs. 1,375,000/-.
Item No. 6	12	Consideration of one (1) application on account of death of family member.
Item No. 7	13-14	Consideration of seven (7) applications on account of self & dependent family member medical treatment in respect of Senate employees.
Item No. 8		Any other item, with the permission of the Chairman.

3. Members are requested to kindly make it convenient to attend the meeting.



(MUHAMMAD NASEER)
Senior Finance & Accounts Officer
Tel. No. 9215585

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| 1) Senator Muhammad Sadiq Sanjrani,
Chairman Senate | Chairman |
| 2) Senator Mustafa Nawaz Khokhar | Member |
| 3) Senator Rana Maqbool Ahmed | Member |
| 4) Senator Muhammad Azam Khan Swati | Member |
| 5) Senator Sana Jamali | Member |
| 6) Senator Moula Bux Chandio | Member |

P.T.O.

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| 7) | Dr. Syed Pervaiz Abbas | Secretary |
| 8) | Mr. Hafeezullah Sheikh, Additional Secretary | Treasurer |
| 9) | Mr. Muhammad Raza Haider, Assistant | Rep. of BPS 11-16 |
| 10) | Mr. Alamgir Khan, junior Assistant | Rep. of BPS 01-10 |

Copy for information and necessary action to: -

1. Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
2. Director Staff to Secretary Senate, Senate Secretariat, Islamabad.
3. P.S. to Additional Secretary (A), Senate Secretariat, Islamabad.
4. Joint Secretary (A), Senate Secretariat, Islamabad.
5. Deputy Secretary (C&A), Senate Secretariat, Islamabad.
6. Director (Media), Senate Secretariat, Islamabad.
7. **Director (Automation), Senate Secretariat, Islamabad with the request to send SMS to all Committee Members.**
8. Drawing & Disbursing Officer, Senate Secretariat, Islamabad.
9. Assistant Director (Protocol), Senate Secretariat, Islamabad.
10. Sub-Engineer (Civil), CDA, Parliament House, Islamabad.
11. Sub-Engineer (SIS) , Senate Secretariat, Islamabad.
12. Reporter's Cell, Senate Secretariat, Islamabad with the request to arrange verbatim proceedings of the meeting.



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