



SENATE SECRETARIAT

Parliament House

Islamabad

Phone No. 051-9022558

No. 10(1)/2021-2021(F&A)

Dated: 25th February, 2022

NOTICE

21st meeting of the Executive Committee of the Senate Secretariat Employees Welfare Fund (SSEWF) under the Chairmanship of the Honourable Chairman Senate has been scheduled on **28th February, 2022**, at **10:00 a.m** in Committee Room No. 3, Parliament House, Islamabad.

2. The Agenda before the Committee would be as under: -

Item No.	Page No.	Items Description
1	1-3	Confirmation/approval of the Minutes of 20 th meeting of the Executive Committee of the Senate Secretariat Employees Welfare Fund (SSEWF) held on 20 th October, 2020.
2	4-5	Compliance Report of the 20 th meeting of the Executive Committee of the Senate Secretariat Employees Welfare Fund held on 20 th October, 2020.
3	6	Confirmation/approval of the financial assistance to thirty seven (37) death cases of employees and their family members amounting to Rs.2,550,000/- already approved by the Honorable Chairman Senate on emergent basis in anticipation of approval of the Executive Committee.
4	7	Consideration of thirty nine (39) applications on account of self-marriage of the employees amounting to Rs.1,950,000/-.
5	8	Consideration of thirty three (33) applications on account of marriage of sons/daughters of Senate employees amounting to Rs.2,125,000/-.
6	9	Consideration of thirty three (33) applications on account of death of employee's family members amounting to Rs.1,650,000/-.
7	10-30	Consideration of four (4) applications on account of medical treatment of Senate employees / Senate Secretariat Employees Welfare Fund Bye-Laws, 2015
8		Any other item, with the permission of the Honourable Chairman.

3. Members are requested to kindly make it convenient to attend the meeting.

Enclosure: As above (30 Pages)

(MUHAMMAD NASEER)
Senior Finance & Accounts Officer
Tel. No. 051-9215585

1)	Senator Muhammad Sadiq Sanjrani, Chairman Senate	Chairman
2)	Senator Mustafa Nawaz Khokhar	Member
3)	Senator Rana Maqbool Ahmed	Member
4)	Senator Muhammad Azam Khan Swati	Member
5)	Senator Sana Jamali	Member
6)	Senator Moula Bux Chandio	Member
7)	Mr. Mohammad Qasim Samad Khan	Secretary
8)	Mr. Hafeezullah Sheikh, Additional Secretary	Treasurer
9)	Mr. Muhammad Raza Haider, Assistant	Rep. of BPS 11-16
10)	Mr. Alamgir Khan, Junior Assistant	Rep. of BPS 01-10

Copy for information and necessary action to: -

1. Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
2. Director Staff to Secretary Senate, Senate Secretariat, Islamabad.
3. APS to Joint Secretary (A), Senate Secretariat, Islamabad.
4. Director (Media), Senate Secretariat, Islamabad.
5. Director General (Protocol), Senate Secretariat, Islamabad with the request to arrange light refreshment for the participants of the meeting.
6. Director General (IT), Senate Secretariat, Islamabad with the request to send SMS to all Committee Members.
7. Drawing & Disbursing Officer, Senate Secretariat, Islamabad.
8. Sub-Engineer (Civil), CDA, Parliament House, Islamabad.
9. Sub-Engineer (SIS), Senate Secretariat, Islamabad.
10. Reporter's Cell, Senate Secretariat, Islamabad with the request to arrange verbatim proceedings of the meeting.



(MUHAMMAD NASEER)
Senior Finance & Accounts Officer
Tel. No. 051-9215585