

SENATE SECRETARIAT

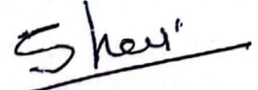
No. F.4 (1)/2024-27/C-I

Islamabad, the 27th June, 2024

NOTICE

A meeting of the Senate Standing Committee on Cabinet Secretariat will be held on **Friday, the 05th July, 2024 at 11:00 a.m. in Committee Room No.04 Parliament House, Islamabad.**

2. The agenda before the Committee would be as under: -
 - (i) **Briefing by the Secretary Cabinet Division on working and performance of the Cabinet Division for the last three years.**
 - (ii) **Any other item with the permission of the Chair.**
3. Members are requested to kindly make it convenient to attend the meeting.



(Mir Shai Mazar Baloch)
DG / Secretary (Committee)
Ph. 051-9221409

1. Senator Rana Mehmood ul Hasssan	Chairman
2. Senator Farooq Hamid Naek	Member
3. Senator Saleem Mandviwalla	Member
4. Senator Ejaz Ahmad Chaudhary	Member
5. Senator Saifullah Sarwar Khan Nyazee	Member
6. Senator Irfan-ul-Haq Siddiqui	Member
7. Senator Aimal Wali Khan	Member
8. Senator Anusha Rahman Ahmad Khan	Member
9. Senator Atta Ur Rehman	Member
10. Senator Amir Waliuddin Chishti	Member
11. Minister In-Charge Cabinet Division	Ex-officio Member

COPY FOR INFORMATION AND NECESSARY ACTION TO: -

1. The Secretary, Cabinet Division, Islamabad, with the request to kindly attend the meeting with all concerned.
2. Sr.P.S. to Minister In-Charge Cabinet Division, Islamabad, to request the Minister to kindly attend the meeting.
3. **The Section Officer (Council), Cabinet Division, Islamabad to provide 35 copies of the working papers both in Urdu and English (hard copy & soft copy through email at committee1@senale.gov.pk) along with the list of participants to this Secretarial two working days (48 hours) prior to the Committee Meeting otherwise it will be treated as NOT RECEIVED.**

COPY ALSO FORWARDED FOR INFORMATION TO: -

1. The Attorney General for Pakistan.
2. The Accountant General of Pakistan Revenues, Islamabad.
3. The Secretary, Senate Secretariat, Islamabad.
4. The Secretary, Ministry of Law and Justice, Islamabad.
5. The Secretary, Ministry of Parliamentary Affairs, Islamabad.
6. The Secretary, Establishment Division Islamabad.
7. The Joint Secretaries (Committee, Admn & HRM.), Senate Secretariat, Islamabad.
8. The Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
9. The Deputy Secretaries (Comm. I, II & Admn.), Senate Secretariat, Senate Secretariat, Islamabad.
10. The Director (Staff) to Deputy Chairman, Senate of Pakistan, Islamabad.
11. The Director (Staff) to Leader of the House, Senate of Pakistan, Islamabad.
12. The Senior Director (Staff) to Leader of the Opposition, Senate of Pakistan, Islamabad.
13. All Directors (Staff) to Chairpersons Standing /Functional Committees, Standing Committee Chairman Building, Islamabad.
14. **The Director Staff to Chairman, Standing Committee on Cabinet Secretariat, to make confirmation of the Members.**
15. **The Executive Director (FGPC), Islamabad with the request to make necessary medical arrangements in the Parliament House.**
16. **The Deputy Director (Media), Senate Secretariat, Islamabad with the request to make necessary arrangements for the issuance of Press Release and TV coverage of the meeting.**
17. **The Sergeant-at-Arms, Senate Secretariat, Islamabad with the request to facilitate entry of the participants and official coverage team (PID & PTV Cameramen), into the Parliament House.**
18. The Director (IT), Senate Secretariat, Islamabad.
19. **The Director (LAN), Senate Secretariat, Islamabad, requested to make arrangements for operating Multi-Media in the meeting, uploading of Notice and SMS.**
20. **The Director News, PTV, Islamabad with the request to make necessary arrangements for the T.V coverage of the meeting.**
21. The Deputy Director (Library), Senate Secretariat, Islamabad.
22. The Assistant Director (Media), Senate Secretariat, Islamabad.
23. The Finance & Accounts Officer, Senate Secretariat, Islamabad.
24. The Deputy Director (Protocol/ In-Charge Cafeteria), Parliament House, Islamabad.
25. The Information Officer (Senate) P.I.D, Islamabad.
26. The Medical Officer, Parliament House, Islamabad.
27. The Medical Officer, FGSH, Parliament Lodges, Islamabad
28. The Deputy Director (Civil/Electrical), CDA, Parliament House, Islamabad.
29. The Engineer In charge, Senate/N.A. Secretariats, Islamabad.
30. The Parliamentary Reporter Association, Parliament House, Islamabad.
31. The All Senator's Services Centre, Parliament House, Islamabad.
32. The Sub-Engineer (Civil), CDA, Parliament House, Islamabad.
33. The Enunciator Cell, Senate Secretariat, Islamabad.
34. The Automation Cell, Senate Secretariat, Islamabad.
35. Master File.

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(Mir Shai Mazar Baloch)
DG / Secretary (Committee)