

SENATE SECRETARIAT

No. F. 13(1)/2024-27/C-I

Islamabad, the 06th May, 2025

NOTICE

A meeting of the Senate Standing Committee on Cabinet Secretariat will be held on **12th and 13th May, 2025, at 11:00 a.m. in Karachi.**

2. **The agenda of the meeting scheduled for 12th May, 2025 would be as under: -**
 - i) Detailed presentation on working and performance of the National Institute of Management, Karachi during the last three years by the Director General (NIM).
 - ii) Any other agenda item with the permission of the Chair.
3. **The agenda of the meeting scheduled for 13th May, 2025 would be as under: -**
 - i) Detailed presentation on the working and performance of the Sheikh Sultan Trust (SST), Karachi during the last three years.
 - ii) Any other agenda item with the permission of the Chair.
4. Members are requested to kindly make it convenient to attend the meeting.


(WAJEEHA RIAZ)
Secretary Committee/ S.O
Tele No. 9204574

- | | |
|--|-------------------|
| 1. Senator Rana Mahmood ul Hassan | Chairman |
| 2. Senator Farooq Hamid Naek | Member |
| 3. Senator Saleem Mandviwalla | Member |
| 4. Senator Ejaz Ahmad Chaudhary | Member |
| 5. Senator Saifullah Sarwar Khan Nyazee | Member |
| 6. Senator Saadia Abbasi | Member |
| 7. Senator Aimal Wali Khan | Member |
| 8. Senator Anusha Rahman Ahmad Khan | Member |
| 9. Senator Atta-Ur-Rehman | Member |
| 10. Senator Amir Waliuddin Chishti | Member |
| 11. Minister In-Charge Cabinet Secretariat | Ex-Officio Member |

P.T.O

(I) **Copy for information and necessary action to:-**

1. **The Secretary, Cabinet Division, Islamabad** with the request to attend the meeting along with all concerned.
2. **The Secretary, Establishment Division, Islamabad** with the request to kindly attend the meeting along with all concerned.
3. **The Secretary, S&GAD, Government of Sindh, Karachi** with the request to make arrangement for transport for the members of the Committee and Officials of Senate Secretariat. (For coordination Mr. Nadeem Akhtar, Director Staff to Chairman Committee, Mob No. 0333-5169952)
4. **The Inspector General of Police, Sindh** with the request to provide squad for the security of the Committee members and officers of the Senate Secretariat at and during their travel to and from the venue of the meetings. (For coordination Mr. Nadeem Akhtar, Director Staff to Chairman Committee, Mob No. 0333-5169952)
5. **The Chief Secretary, Government of Sindh.**
6. **The Secretary Health, Government of Sindh** with the request to kindly make necessary medical arrangements at the place of the meeting under intimation to this Secretariat. (For coordination, Mr. Nadeem Akhtar, Director Staff to Chairman Committee, Mob No. 0333-5169952)
7. **The Director General (NIM),** is requested to kindly attend the meeting on 12th May, 2025.
8. **The Additional Secretary-III, Cabinet Division, Islamabad** to kindly attend the meeting on 13th May, 2025.
9. **The Director News PTV, Islamabad.** The authorities concerned at PTV Karachi may be directed to make necessary arrangements for the TV coverage of the meetings.
10. **The Director (Public Relations), Regional Information Office, Government of Pakistan, Karachi** with the request to make necessary arrangements for the coverage of the proceedings of the meetings.
11. **The Section Officer (Transport), Senate Secretariat** with the request to arrange necessary transport for pick and drop of staff from home to Islamabad Airport and vice versa.
12. **Mr. Shakeel Ahmed, In-Charge, Senate Camp Office, Room No. 120, Sindh Assembly Building, Karachi** with the request to oversee and confirm lodging and transport arrangements.
13. The following are requested to kindly provide 35 copies of the working papers both in Urdu & English (hard and soft copy through email at (webcommittee1@gmail.com) along with list of participants to the Secretariat two working days (48 hours) prior to the Committee meeting otherwise it will be treated as NOT RECEIVED:-
 - a) **The Section Officer (Council), Cabinet Division, Islamabad.**
 - b) **The Section Officer (Council), Establishment Division, Islamabad.**

(II) **Copy also forwarded for information and necessary action to:-**

1. The Attorney General for Pakistan.
2. The Accountant General Pakistan Revenues, Islamabad.
3. The Secretary, Ministry of Law and Justice, Islamabad.
4. The Secretary, Ministry of Parliamentary Affairs, Islamabad.
5. The Secretary, Senate Secretariat, Islamabad.
6. The Special Secretary, Senate Secretariat, Islamabad.
7. The Additional Secretary, Senate Secretariat, Islamabad.
8. The Joint Secretary, (Admin, Committees), Senate Secretariat, Islamabad.
9. **The Director General (Research), Research Directorate, Senate Secretariat, Islamabad.**
10. The Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
11. The Director Staff to Deputy Chairman, Senate Secretariat, Islamabad.
12. The Director Staff to Leader of the House, Senate Secretariat, Islamabad.
13. The Director Staff to Leader of the Independent Group, Senate Secretariat, Islamabad.
14. **The Director Staff to Chairman, Senate Standing Committee on Cabinet Secretariat, Islamabad.**
15. The Deputy Director Library, Senate Secretariat, Islamabad.
16. The Section Officer (F& A), Senate Secretariat, Islamabad.
17. The Information Officer (Senate) P.I.D, Islamabad.
18. The Committee Branch I & II of the Senate and National Assembly Secretariat, Islamabad.
19. The Senator's Services Centre, Parliament House, Islamabad.
20. The Sub-Engineer (Civil), CDA, Parliament House, Islamabad.
21. The I.T, Branch Senate Secretariat, Islamabad. (For SMS and Senate Website)
22. The Annunciator, Senate Secretariat, Islamabad.
23. Master File.


(WAJEEHA RIAZ)
Secretary Committee/ S.O