

SENATE SECRETARIAT

No. F. 13(1)/2024-27/C-I

Islamabad, the 2nd April, 2026


NOTICE

A meeting of the Senate Standing Committee on Cabinet Secretariat will be held on **6th April, 2026, at 02:30 p.m. at Committee Room No. 1, Parliament House, Islamabad.**

2. The agenda of the meeting would be as under:-

- i) Policy of Establishment Division with respect to Service Structure and Cadre Strength of Commerce and Trade group Officers;
- ii) The process of placement of Commerce and Trade group officers in the Ministry of Commerce;
- iii) Which is the parent Ministry of commerce and trade group?
- iv) Explain the reasons for placement of Commerce and trade group officers on deputation basis in majority of the attached department. Is this a practice in other services as well?
- v) How many cadre posts of commerce group are kept in grade-22? How many grade 22 cadre posts in other 11 services. What are the reasons of non creation of grade 22 seats for commerce group?
- vi) The reasons for allocating quota to non commerce group officers in positions for transfer and postings in attached departments. How many commerce group service officers were part of the committee that decided to allocate and distribute commerce service positions to other services?
- vii) Any other agenda item with the permission of the Chair.

3. Members are requested to kindly make it convenient to attend the meeting.


(WAJEEHA RIAZ)
Secretary Committee/ S.O

1. Senator Rana Mahmood ul Hassan	Chairman
2. Senator Farooq Hamid Naek	Member
3. Senator Saleem Mandviwalla	Member
4. Senator Rana Sana Ullah Khan	Member
5. Senator Anusha Rahman Ahmad Khan	Member
6. Senator Saadia Abbasi	Member
7. Senator Amir Waliuddin Chishti	Member
8. Senator Mohammad Abdul Qadir	Member
9. Senator Fawzia Arshad	Member
10. Senator Saifullah Sarwar Khan Nyazee	Member
11. Senator Atta-Ur-Rehman	Member
12. Senator Dilawar Khan	Member
13. Senator Aimal Wali Khan	Member
14. Senator Mohammad Azam Khan Swati	Member
15. Minister In-Charge Cabinet Secretariat	Ex-Officio Member

(I) Copy for information and necessary action to:-

1. The Secretary Cabinet Division, Islamabad with the request to attend the meeting along with all concerned.
2. The Secretary, Establishment Division, Islamabad with the request to attend the meeting along with all concerned.
3. The Secretary, Ministry of Commerce, Islamabad with the request to attend the meeting along with all concerned as special invitee.
4. The Section Officer (Council), Establishment Division is requested to kindly attend the meeting with all concerned and provide 35 copies of the working papers both in Urdu & English (hard and soft copy through email at (webcommittee1@gmail.com) along with list of participants to the Secretariat two working days (48 hours) prior to the Committee meeting otherwise it will be treated as NOT RECEIVED.

(II) Copy also forwarded for information and necessary action to:-

1. The Attorney General for Pakistan.
2. The Accountant General Pakistan Revenues, Islamabad.
3. The Secretary, Ministry of Law and Justice, Islamabad.
4. The Secretary, Ministry of Parliamentary Affairs, Islamabad as special invitee.
5. The Secretary, Senate Secretariat, Islamabad.
6. The Special Secretary, Senate Secretariat, Islamabad.
7. The Additional Secretaries, Senate Secretariat, Islamabad.
8. The Joint Secretaries, (Committee/ Admin), Senate Secretariat, Islamabad.
9. The Principal Secretary to Chairman Senate, Senate Secretariat, Islamabad.
10. **The Director General (Research), Research Directorate, Senate Secretariat, Islamabad.**
11. The Director (I.T), Senate Secretariat, Islamabad.
12. **The Director (LAN), Senate Secretariat, Islamabad, with the request to make necessary arrangements for operating of Multi-Media in the meeting and also for SMS.**
13. The Director Staff to Deputy Chairman, Senate Secretariat, Islamabad.
14. The Director Staff to Leader of the House, Senate Secretariat, Islamabad.
15. The Director Staff to Leader of the Independent Group, Senate Secretariat, Islamabad.
16. **The Director Staff to Chairman, Senate Standing Committee on Cabinet Secretariat, Islamabad.**
17. **The Sergeant-at-Arms, Senate Secretariat, Islamabad, with the request to facilitate entry of the participants and official coverage team (PID & PTV Cameramen), at Parliament House, Islamabad.**
18. The Assistant Director (Media), Senate Secretariat, Islamabad.
19. The Executive Director (FGPC), Islamabad, with the request to make necessary medical arrangements in the Parliament House, Islamabad.
20. The Director, News, PTV, Islamabad, with the request to make necessary arrangements for the T.V coverage of the meeting.
21. The Section Officer (F& A), Senate Secretariat, Islamabad.
22. The Section Officer (Council), Ministry of Law and Justice with the request to depute an Officer.
23. The Medical Officer, Parliament House, Islamabad.
24. The Deputy Director (Civil/Electrical), CDA, Parliament House, Islamabad.
25. The Information Officer (Senate) P.I.D, Islamabad.
26. The Engineer In-charge, Senate/N.A. Secretariats, Islamabad.
27. The Senator's Services Centre, Parliament House, Islamabad.
28. The Parliamentary Reporters Association, Parliament House, Islamabad.
29. The I.T, Branch Senate Secretariat, Islamabad.
30. The Annunciator, Senate Secretariat, Islamabad.
31. Master File.


(WAJEEHA RIAZ)
Secretary Committee/ S.O